

# **Job Description**

## **Minister of Students**

### **General**

The Minister of Students is a born again believer, with a background of active participation in Southern Baptist work. He and his family (if married) will become members of and participate actively in the programs of the church. The primary purposes of the Minister of Students is to introduce young people to Jesus Christ; to disciple them in spiritual growth; and to train them in serving Jesus Christ in a missional lifestyle. Of equal importance is to assist parents and guardians in rearing their young people to become dedicated followers of Jesus Christ in their daily lives. His primary focus in doing so is to lead the church in planning, conducting, and evaluating the student ministry—which includes the development of a strategy for evangelism, discipleship, missions, and fellowship. His primary focus will be in the area of students in grades seven through twelve, while giving leadership and direction in the area of the college-and career-aged ministry of the church.

### **Responsibilities**

The Minister of Students will

1. work with the Student Ministry Support Committee, as well as other Student Ministry leadership, to develop a ministry plan for students through Bible study, church attendance, outreach activities, missions activities, counseling, and fellowship.
2. work with the Nominating Committee to enlist, train, evaluate, and cultivate leadership for student organizations such as Sunday School, discipleship, etc.
3. assure all student ministry workers have been properly trained and have passed background checks.
4. be responsible for student ministry in the areas of, but not limited to, Sunday School, VBS, discipleship, outreach, mission trips, retreats, school and community activities, and other areas as assigned.
5. build and maintain quality relationships with parents and guardians of students through regular communication via personal contact, electronic communication, etc.
6. develop a calendar of activities/events, making it available to staff, students, and parents in a timely fashion: ensure that conflicts with other church programs do not occur by attending Church Council meetings.
7. prepare an annual budget for the student ministry and present it to the Budget and Finance Committee at the committee's request.
8. be responsible for expenditures and oversight of the student ministry budget according to church policy.

### **Expectations**

The Minister of Students will

1. stay informed of the latest trends in student ministry, as well as attend SBC conferences, seminars, and workshops as approved by his supervisor in order to provide the best leadership possible.
2. be actively involved in associational, state, and national work of the SBC.
3. adhere to the doctrines expressed by the Southern Baptist Convention in the currently adopted rendering of The Baptist Faith and Message, the MBC Constitution and By Laws, and the MBC Personnel Policy.
4. attend weekly staff meetings as coordinated by his supervisor.
5. notify his supervisor in a timely manner of planned absences.
6. maintain a neat appearance and be Christ-like in conduct.
7. be completely committed to the mission statement and vision of the church.
8. obtain a Commercial Driver's License (CDL-P) to operate all church vehicles.
9. pass all required background checks.

### **Work Schedule**

The work schedule will be governed by the supervisor of the Minister of Students and comply with the Personnel Policies of MBC.

### **Remuneration**

This will be established by the Church.

### **Termination of Employment**

This will be established by current Personnel Policies.

This job description as approved in MBC Business Meeting on Wednesday, February 10, 2016, supersedes all other job descriptions for the position of MBC Minister of Students.